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MEMORANDUM FOR: Director of Central Intelligence

VIA: Acting Deputy Director of Central Intelligence

FROM: Michael J. Malanick
Acting Deputy Director for Administration

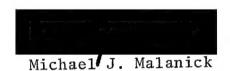SUBJECT: Briefcase/Package Inspection Conducted on
30 November 1977 (U/AIUO)

1. (U/AIUO) Action Requested: None; for information only.

2. (U/AIUO) Background: During the briefcase/package inspection conducted by the Office of Security at the start of business on Wednesday, 30 November 1977, a total of 19 entering/exiting Agency employees were reported by Security Officers stationed at the various buildings as having classified information in their possession. After review of each incident by the Office of Security, the following actions were taken:

   a. Nine individuals were found to be carrying classified information, in violation of Agency regulations and procedures. Eight of these individuals were charged with security violations. The remaining individual, although in possession of classified material, was a new EOD who had not had the benefit of any basic security briefings and was given the material by a coworker who failed to provide any guidance or direction for the proper handling of such material. In this respect, the coworker was considered responsible and charged with the violation.

   b. Memoranda were sent to supervisors of seven individuals who had controlled official data in their possession. In each instance the individual was directed to review the appropriate regulations for the control and handling of this type of material.

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     c.   Three individuals were determined to be properly transporting classified materials between Agency facilities in the metropolitan area. In each case, the materials were properly wrapped and marked.

     3. (U) The identities of the individuals concerned are contained in the attachment.

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Michael J. Malanick

Attachment

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